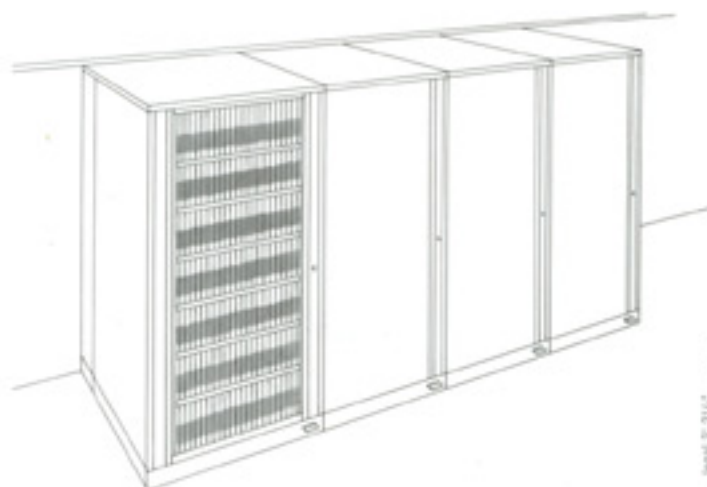
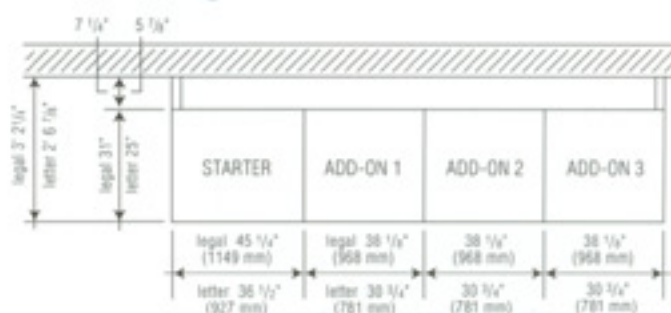


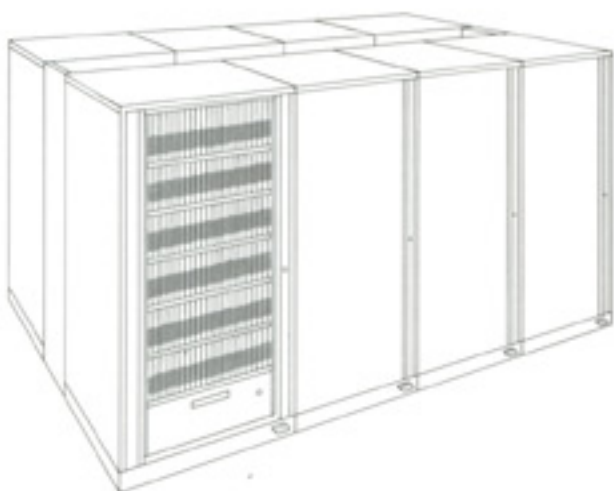


TIMES-2 SPEED FILES® SPACE PLANNING GUIDE

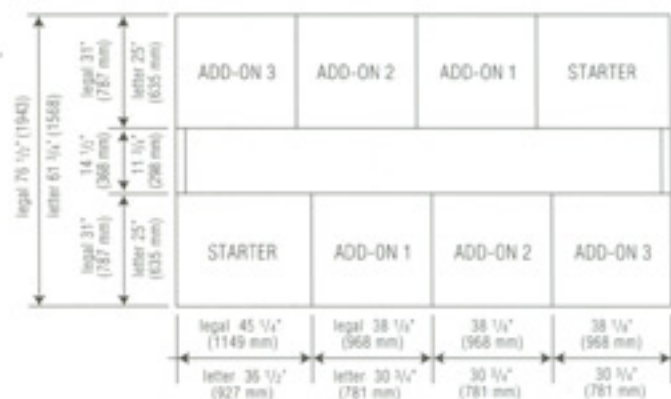



Top View

NEXT-TO-WALL OR PANEL
Capacity Application

Times-2, positioned next to traditionally-framed walls or open-office furniture systems, increases both capacity and access to stored information. Capacity will increase from a minimum of 40% to a maximum of 200% growth. Faster retrieval times are standard with Times-2. Fifty percent of all documents are immediately available to the operator. The other half a gentle rotation away. To allow for full rotation of Times-2, a rotation space must be designed into each floorplan. The rotation space can be concealed with the addition of a wall closing strip. Rotation space along top can be concealed with the addition of an extended canopy top (as shown in Isometric drawing).



Extended canopy tops are available.

Top View

BACK-TO-BACK
Capacity Application

Tier-per-tier, Times-2, when placed in a back-to-back configuration, delivers the maximum possible storage capacity in the defined floor space. The secret is the elimination of entire aisles—yet access is never compromised. Half of the stored material is still available for immediate retrieval, and the other half remains a gentle rotation away.

The rotation space between back-to-back units may be planned as either single or double-depth. Appropriately sized wall-closing strips are available for each dimension. Extended canopy tops are also available to cancel the rotation space from above. In shorter heights, custom woodtops are also an attractive option.

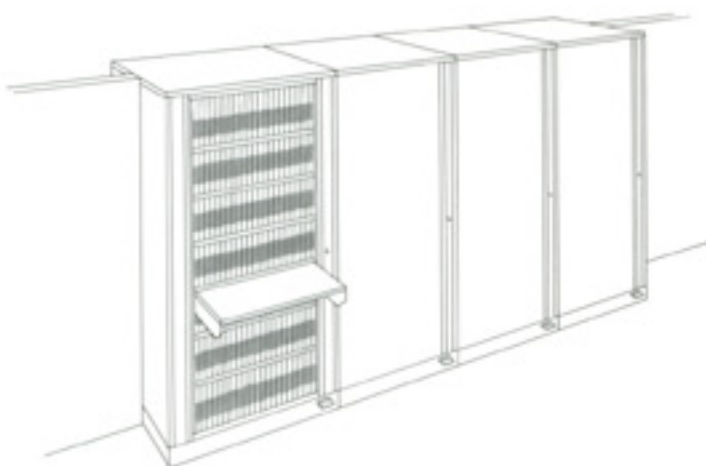
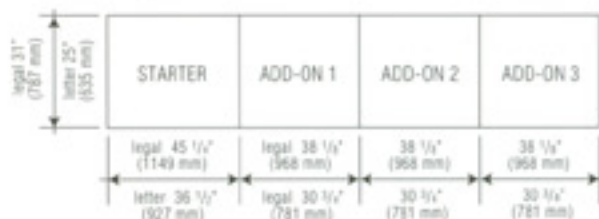


ROOM DIVIDER

Access Application

In addition to filing and storage capacity gains, Times-2 delivers cost reduction and productivity benefits. When used as a room divider Times-2 defines departmental space, eliminates the cost of construction or furniture panels, and still provides increased access to all stored materials. The dual footpedal option must be specified in this application. The double-depth design of Times-2 means that both sides of the unit are accessible simultaneously when used as a room divider. When closed, access is denied to both sides.

Top View

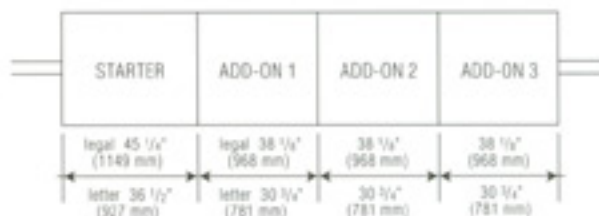


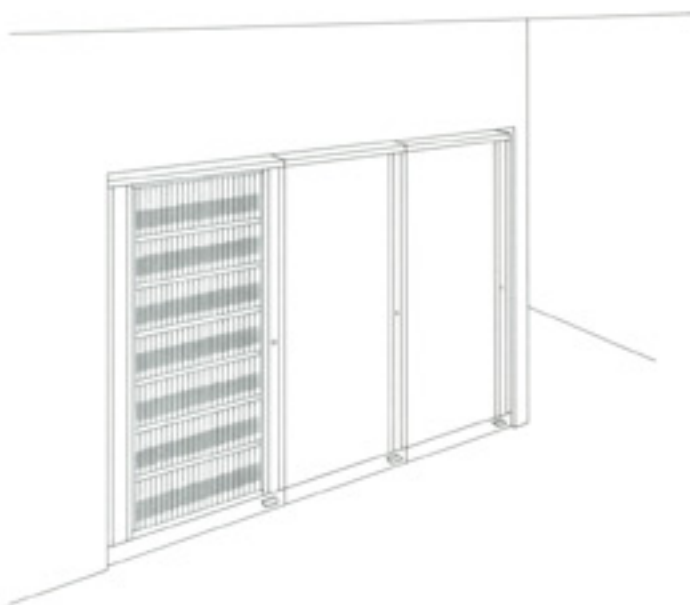
THROUGH THE WALL OR PANEL

Access Application

Imagine having access to stored documents in another room without leaving the room you are in. Times-2 Speed Files, when installed through a wall or furniture system, can do just that. With a gentle push, the rotating interior turns and delivers the documents from the other side. Times-2 is the filing system to specify when two offices must share information. When installed through-a-wall, between 10 to 13 inches projects into each room (depending on whether Letter-size or Legal/EDP/A4-size units are used.) A dual pedal option must be specified when dual access is required.

Top View





BUILT-IN ALCOVE

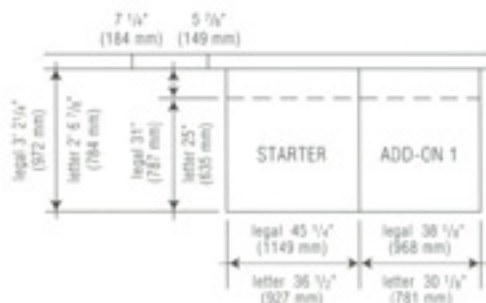
Productivity Application

Floor plans are made more productive when high-capacity Times-2 units are positioned or "built-in" alcoves. The Alcove can be constructed of traditional stud/dry wall materials, or, in open-office space plans, the alcove can be created with today's soft wall technology. This application allows the architect or engineer the freedom to position Times-2 directly over structural beams or between columns and still allow the designer to integrate high density and productive fast-retrieval storage into any demanding environment. With custom finishes or decorative laminate door options, Times-2 can match any surrounding decor.



Shown with optional closed backs.

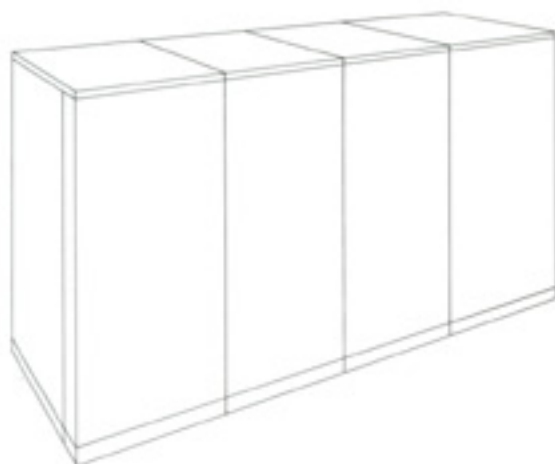
Top View



WORK TOP UNIT

Productivity Application

Laminated work tops, mounted to 3-, 4-, and in some cases 5-tier Times-2 Speed Files, provide essential work surfaces for a variety of sorting, collating, and paper flow purposes. Times-2 offers plastic laminated work tops (particle board core) for single and multiple unit configurations. Times-2 will also supply all needed dimensions for your custom millwork supplied for executive solid wood requirements, wood veneered, or artificial surface worktops. Specify if wood top should cover rotation space or be finished on all four sides.

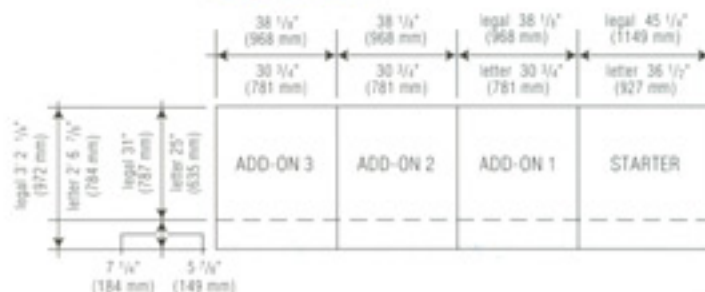


CLOSED BACK UNITS

Security Application

Times-2 Speed Files can be specified with closed backs for security purposes when single-sided access is demanded. Closed backs can be covered by fabric panels to integrate the units into any office decor. Existing units can be retrofitted with closed backs as well. Closed backs are priced as an option to starter and add-on units. Closed backs are available in all heights and sizes.

Top View

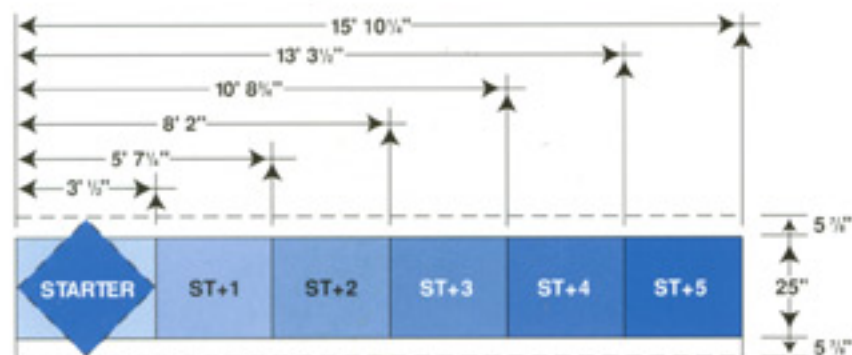


ASTRAGALS

Security Application

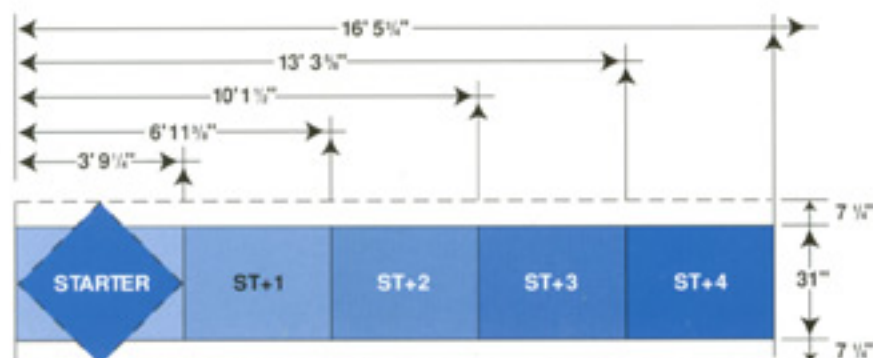
When sensitive materials require extraordinary measures, the Times-2 Astragal offers our highest level of protection. In this application, the standard Times-2 post is replaced with an Astragal, or locking post. Hinged, heavy-duty steel strips swing over the space between the Times-2 door and post to securely lock the unit. The user supplies their own lock, and a favorite lock is the Sargent & Greenleaf #8088 Key-Changing, manipulation proof, combination padlock. Astragals are available for new and existing Times-2 Speed Files. Consult your authorized Times-2 Speed File dealer or Richards Wilcox about this security option.

LETTER SIZE



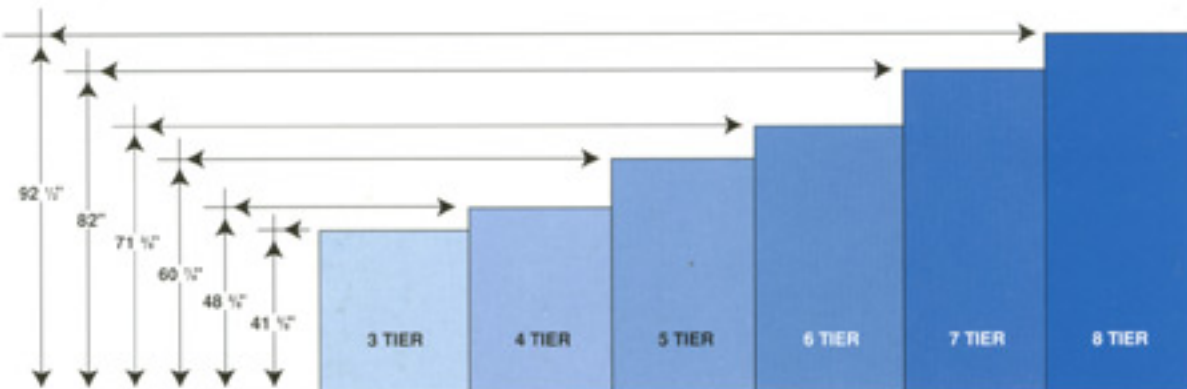
Each additional unit 30.75"

LEGAL SIZE/EDP/A4 SIZE



Each additional unit 38.125"

HEIGHTS



MTM BUSINESS SYSTEMS

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