

Marcadet® Cabinets by Kwik-File®

MTM BUSINESS SYSTEMS

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website: www.thefilegy.com

714-258-4650 FAX 714-258-4660



Efficiency Never Looked Better.



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In today's competitive environment, the success of your business or organization depends on quick, cost-effective access to information. You get them both when you file in a Marcadet® cabinet from Kwik-File®.

The Marcadet cabinet's larger capacity and unique tambour door significantly reduce both your filing and retrieval time, while it dramatically cuts your filing space requirements.

It also provides you with the ultimate in filing flexibility, to accommodate either end-tab or top-tab filing, and virtually any media.

With a Marcadet cabinet, superior function leads naturally to superior form. Kwik-File designs and builds each cabinet both to enhance your office environment and to give you years of use, all with the security that only a locked door can offer.



Color-coded, end-tab filing in a Marcadet cabinet offers you maximum efficiency for both filing and retrieval.

Kwik-File's Marcadet Cabinets Productivity And Cut Costs



Two Marcadet cabinets give more linear filing inches than three lateral files—plus Marcadet cabinets take up only about one-third the floor space.

Any way you look at it,
Marcadet cabinets save you space.

End-tab filing in a Marcadet cabinet can minimize your space requirements to help cut your costs. You can put more files in the same space or the same files in less space.

In fact, a Marcadet cabinet provides up to three times the linear filing inches per square foot of floor space compared to top-tab filing in lateral files. Here's how.

First, with Marcadet, filing can extend vertically to seven tiers versus the four tiers in a typical lateral file. Second, since there are no drawers, additional access space in front of the cabinet isn't necessary. Marcadet's tambour door

simply glides into the sides of the cabinet.

When you consider the cost of your office space alone, filing with Marcadet cabinets offers significant savings.

Both filing and retrieval are faster
so your personnel are more productive.

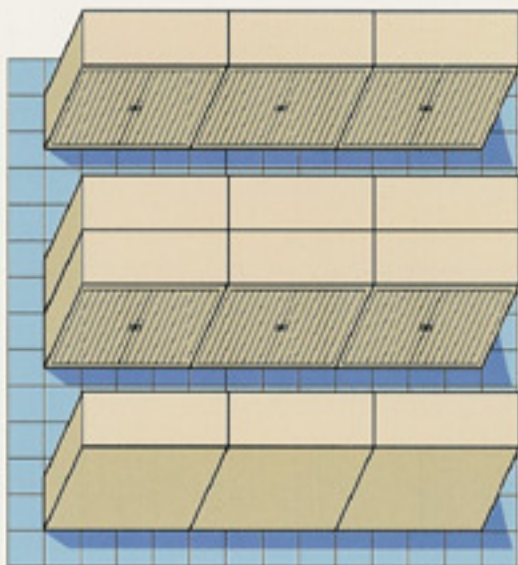
Seconds and minutes add up to hours in time saved.

With more filing capacity close at hand, your staff saves several steps every trip. They spend less time getting to the file, less time getting back.

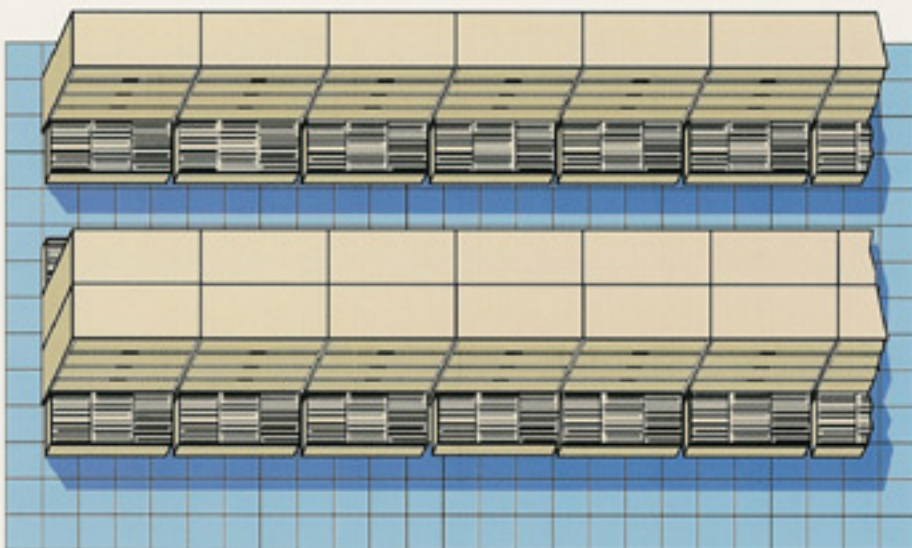
With end-tab filing in a Marcadet cabinet, all files are both visible and accessible. There are no drawers to open and close. Everyone spends less time locating files.

And, if you use color-coded end tabs, you almost eliminate the time you lose searching for misfiles. The color contrast created by misfiles catches the eye immediately.

In a nutshell, there's simply more time to do the important work of your business.



12 Marcadet cabinets with 3528 linear filing inches use only 144 square feet.



To provide the same filing capacity as the 12 Marcadet cabinets, it takes nearly 20 typical four-drawer lateral files occupying 276 square feet, or nearly twice the space.

In the example above, Marcadet cabinets provide the same filing capacity as typical four-drawer lateral files in only about one-half the space. In addition, a much smaller investment is needed for the fewer (12 vs. 20) Marcadet cabinets. The Marcadet advantage will vary depending on the configuration of the space, aisle requirements, etc.

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Cabinets Save Space, Improve With Flexibility And Style.



Roll-out drawers give you easy access to cassettes, diskettes, index cards, or office supplies.



Roll-out frames accommodate hanging files and provide ideal storage for computer print-outs.



The optional reference shelf provides a convenient work surface to review information right at the file.

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A wide choice of interchangeable components helps you meet today's needs and lets you adapt to tomorrow's.

The Marcadet cabinet's versatile design adapts as your filing needs change. In addition to either end-tab or top-tab filing, components provide for the storage and quick retrieval of a wide range of media and materials.

The shelves accommodate a full range of accessories . . . adjustable dividers, hanger bars for binders or tapes, the Kwik-File organizing system for storing forms, sales literature, etc., and even wardrobe fittings . . . which allow you to create the perfect Marcadet cabinet for your filing or storage needs. In addition, the Marcadet expandable pocket folders, which are suspended underneath the standard shelf, offer convenient end-tab filing.

Roll-out frames or drawers, with interlock capability, provide you with easy access to print-outs, bound data, cassettes, diskettes, index cards, office supplies and more.

A reference shelf provides a convenient work surface for short tasks that can be completed right at the file.

Marcadet cabinets not only look great, Kwik-File builds them to give you years of trouble-free use.

The key to the Marcadet cabinet's appearance, security and function is the unique, lockable tambour door. The horizontally-opening door's narrow, vertical panels provide a touch of elegance to the office environment, while the



The Marcadet gear-wheel / door-guide system permits the door to open horizontally for easier use and, thanks to fewer moving parts, smoother, quieter operation.

patented door/guide system, along with the door's double-skin construction, promise years of smooth, quiet operation.

To match the door's durability, Kwik-File uses spot-welded construction throughout the cabinet, numerous internal reinforcements, and a double-wall base for maximum ruggedness.

Kwik-File's 5-year, limited warranty is a statement of confidence in the lasting performance of every Marcadet cabinet.



Marcadet cabinets look good
on your bottom line, too.

Many of the features you've just read about go a long way in reducing your costs.

The Marcadet cabinet's greater filing capacity cuts your costs in two ways: fewer cabinets to purchase and less floor space to pay for.

Without the suspensions required by drawers, there are fewer parts, so maintenance costs are significantly lower. And since a "drawerless" cabinet is also safer . . . greater stability, no jammed fingers . . . costs related to injury and personnel downtime are minimized.

Costs associated with misfiles are practically eliminated when color-coded end tabs are used. The American Record Management Association estimates that every misfile can cost up to \$75 of a supervisor's time. And when you consider the potential cost of the 50% of misfiles that are never found, a Marcadet cabinet offers you even more dramatic savings.

Take a close look at what Marcadet style,
efficiency and economy can mean
to your filing operation.

Used in 42 countries around the world, Marcadet cabinets are now manufactured in the United States by Kwik-File. For an evaluation on how these unique cabinets can be tailored to your exact needs—saving you space, improving office productivity and reducing both your overhead and operating costs—call Kwik-File's toll free number:

1-800-328-5711.

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KWIK-FILE®
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Filing Marcadet Style.



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Kwik-File Marcadet Cabinets save space, improve productivity
and cut costs with flexibility and style.

**Save up to one-half the space used by
drawer files.**

- no doors or drawers protrude—aisles can be narrower
- up to seven tiers (294 files inches) vs. lateral files with only four or five drawers (180-225 filing inches)

**100% accessibility to all files or
media**

- horizontally-recessing doors open smoothly, reveal all media
- quicker to open than multiple flipper doors or file drawers

Maximize filing productivity

- end-tab filing provides quicker filing and retrieval
- no drawers to open or hunt through
- fewer misfiles

Complete cabinet system

- four heights: 83", 65", 38", 28"; two widths: 48", 36"
- full range of components

Security with every cabinet

- locking doors a standard feature

More flexibility

- fully interchangeable components easily adapt to user needs
- accommodate end-tab or top-tab filing and/or mixed media

Professional appearance

- clean, functional design
- easy to shut doors and conceal files or media

Cost-efficient

- cost per filing inch competitive with other cabinets

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